



APPLICATION FOR EMPLOYMENT

Position Applying for: _____ Date: _____

How did you learn about us? Friend Relative Website Walk-In Other _____

PERSONAL INFORMATION

First Name: _____ Last Name: _____ Middle Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Cell Phone: _____ Alternate Telephone: _____ e-mail: _____

If hired, date you can start work: _____ Salary or Hourly Pay Desired: _____

Please check which category or work you prefer: Full-time Part-time Temporary Any

Schedules you can work: Weekdays Weekends Evenings Nights Days Overtime Shift All

Have you ever been employed with us before? YES NO If yes, give dates: _____

Name of any friends or relatives working for us: _____

BACKGROUND INFORMATION

If hired, can you present evidence of your legal right to live and work in this country? YES NO
Proof of U.S. Citizenship or immigration status will be required upon employment

If you are under 18 years of age, can you provide required proof of your eligibility to work? YES NO

EDUCATION AND TRAINING

Name	City/State	Course of Study/Degree	Graduate?
High School:			<input type="checkbox"/> YES <input type="checkbox"/> NO
College:			<input type="checkbox"/> YES <input type="checkbox"/> NO
Other – Military, Technical:			<input type="checkbox"/> YES <input type="checkbox"/> NO

What computer software are you familiar with? _____

Do you have any other experience, training, qualifications or language skills applicable to the position you are applying for?

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, legally protected medical condition, marital or veteran status, sexual orientation, or any other legally protected status.

EMPLOYMENT HISTORY – Please begin with **most recent** employment and list all prior employment (add sheets if necessary).

Employer:		Supervisor	
Address:		City, State:	Phone: ()
From: _____ Mo/Yr	to _____ Mo/Yr	Job Title:	Reason for Leaving:
Briefly describe job duties:			May we contact for a reference? _____ Y _____ N

Employer:		Supervisor	
Address:		City, State:	Phone: ()
From: _____ Mo/Yr	to _____ Mo/Yr	Job Title:	Reason for Leaving:
Briefly describe job duties:			May we contact for a reference? _____ Y _____ N

Employer:		Supervisor	
Address:		City, State:	Phone: ()
From: _____ Mo/Yr	to _____ Mo/Yr	Job Title:	Reason for Leaving:
Briefly describe job duties:			May we contact for a reference? _____ Y _____ N

PROFESSIONAL REFERENCES

Please give the names of three people **not** related to you who have knowledge of your work performance.

Name:	Relationship/Yrs. Known	Phone:
Name:	Relationship/Yrs. Known	Phone:
Name:	Relationship/Yrs. Known	Phone:

Please read carefully, and initial or sign where indicated:

Applicant Note:

If you need help filling out this application form or for any phase of the employment process, please notify the person who gave you this form or a Human Resources representative and we will attempt to provide reasonable accommodation for your needs.

This application is intended for use in evaluating your qualifications for employment. This is not an employment contract. Please answer all appropriate questions completely and accurately. Golden State Construction & Framing considers applications for a six (6) month period only. If you wish to be considered after six (6) months from the date of application, you must reapply.

Applicant’s Statement:

I hereby understand and acknowledge that, any employment relationship with this organization is of an “at will” nature, which means that I may resign at any time and Golden State Construction & Framing may discharge me at any time with or without cause or notice. I understand that there is no guarantee of continued employment. Furthermore, I understand and agree that no employee handbook or company policy shall constitute a contract of employment for any definite term.

Initial

If employed, I understand that I am required to abide by all rules and regulations of Golden State Construction & Framing.

Initial

I submit this application for at-will employment with Golden State Construction & Framing. I certify that answers given in this application for employment are true and complete to the best of my knowledge. I understand that falsification, misrepresentation, or omission, of information given in my application or interview may result in discharge; regardless of the time elapsed before discovery.

Date

Applicant Signature

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